

Grand Mound Rochester Horizons August 16, 2012 Steering Committee Meeting Minutes

Meeting called to order at 6:30 PM

Introduction of those present: Bill Liddle, Suzanne Brown, Donna Weaver-Smith

Minutes of last meeting: Donna smith moved and Suzanne Brown seconded a motion to approve the minutes with corrections. Motion passed.

Treasurer's report - \$8665.17 is the current balance after deductions for P.O. Box rent of \$70, check for computer operating software of \$50, and \$135.01 for printing of promotional brochures. This amount should be further reduced to account for the approximately \$700. Of Farmers Market proceeds

Old Business:

- Project Reports
 - Sidewalks – No report.
 - Basic Computer Literacy – The Windows 7 software has arrived. Bill Liddle still needs to clean the dust from inside the six computers from the Timberland Library and then get together with the man who will help install the new software. It is anticipated this will be complete by the next meeting on September 20th.
 - Storage unit – Donna smith reported she had rented out tables and chairs for more than the monthly cost for the storage unit.
 - Gate City Schoolhouse – No report
 - Volunteer & Visitor Center – Bill Liddle reported the promotional brochures have been ordered and should arrive about August 27th VistaPrint had a two-day sale that was taken advantage of that allowed us to purchase 500 brochures for \$135.01. Last month we authorized \$150 expenditure for only 250 brochures. There was much discussion about setting up a database of volunteers and volunteer needs. Bill Liddle reported he had done considerable internet research looking for suitable software programs for this purpose. Most programs utilize on-line data storage which has a monthly cost that is beyond our means. He found two programs however, that operate on a local computer. One is a free download which he downloaded but was unable to make the program work (sometimes the value of what you get is relational to what you pay). The other one costs about \$150. It can be downloaded free for a 60 day trial. Bill will do that later this fall but feels we can develop our own database system to work on the "Access" like program included in the free OpenOffice suite. He has begun to list the various types of information we will need to include in the database – that preliminary list was handed out and discussed. It was decided we need to have this list complete by the September meeting for further discussion.

Next meeting September 20, 2012

Meeting adjourned at 8:00 PM

Respectively submitted

Bill Liddle
Steering Committee Secretary
Grand Mound Rochester Horizons